

10 APR 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 7 April 1967

1. Progress on Special Military Detailee Program to South Vietnam:

The Department of Army has made available six additional volunteers for the Vietnam Program and they are scheduled to report today, 10 April, for processing. If all of these are accepted, we should be within one

are scheduled to report today to commence

the 12-week orientation and training course. The remainder will report for training on 27 May 1967.

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4. Relocation of Clerical Staffing Branch: The Clerical Staffing Branch including the Interim Assignment Section relocated to the Ames Building during the weekend of 7 April.

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5. Visit to Professional Placement Organization: The Deputy Chief, Recruitment Division, spent 5-6 April [redacted] to discuss various recruitment activities. During this visit he also visited Mr. Sherman Hoar, Vice President, Smith, Dingwall Associates, Inc. and Mr. Robert Nichols, The Hunt Company, both Professional Placement Organizations. Procedures were worked out with both organizations for the referral of our young retirees and resignees and the posting of job requirements these firms have against the possibility that we can identify an upcoming Agency retiree who could fill the requirement.

25X1

6. Visit by Placement Director, Connecticut College for Women: The Chief and Deputy Chief, Recruitment Division were visited by

Miss Marcella Harrer, Placement Director, Connecticut College for Women. Miss Harrer was in Washington visiting various Government agencies with a view toward gaining a broader picture of employment possibilities in the Federal Service for the graduates of her school. They provided her with a two-hour briefing on the types of positions generally filled by female BA Liberal Arts graduates. She then met with the Deputy Director of Personnel for Recruitment and Placement.

7. Employee Activity Association: The Camera Club will conduct an exhibit of selected Camera Club photography during the week of 17 April 1967 in the Agency's "Exhibit Hall", D Corridor, First Floor.

8. Fringe Benefits for Contract Employees: We are only a week or two away from receiving a final decision from the Bureau of Retirement and Insurance (BRI) on our request to extend retirement, health benefits, and FEGLI coverage to U.S. citizen contract employees. Comments by the Interagency Advisory Group members have been received by BRI and are now being analyzed. The Director, BRI remains optimistic and indicated that a decision would be made within the next two weeks. He will let us know as soon as such a decision has been made.

Emmett D. Echols
Director of Personnel

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